

**Department of Fair Employment and Housing**

**CASE ANALYSIS MANUAL**

**REVISION RECORD SHEET NO. 13**

**March 17, 2008**

This revision register contains all of the revisions or additions to the Department of Fair Employment and Housing's Case Analysis Manual made since April 15, 1998. This is the thirteenth revision register.

Please follow the instructions below for disposing of the old Case Analysis Manual.

- 1) Remove and recycle the contents of your current copy of the Case Analysis Manual - Volume I with the exception of the Table of Contents tab and then dispose of the binder.
- 2) RETAIN your current copy of the Case Analysis Manual – Volume II with all of the contents EXCEPT the revised chapters contained in the new Manual as set forth below:
  - a) Remove and recycle the sections and subject matter tabs in Chapter VII, Employment as follows: Section 6: Sexual Harassment; Section 8: Religion; Section 9: Disability; Section 10: Pregnancy; Section 17: Jurisdiction; and any revision register sheets at the back of the manual.
  - b) Insert the attached Update Notice behind the inside cover.
  - c) Insert the Table of Contents tab and the attached Table of Contents behind the Update Notice.
  - d) Continue to use this binder and its remaining chapters in conjunction with the new binder until all of the remaining chapters have been revised or until you are notified otherwise.

Please retain this revision record sheet behind the Revision Register tab in front of the memorandum dated April 15, 1998 so there will always be a record of the changes or additions to the Case Analysis Manual.